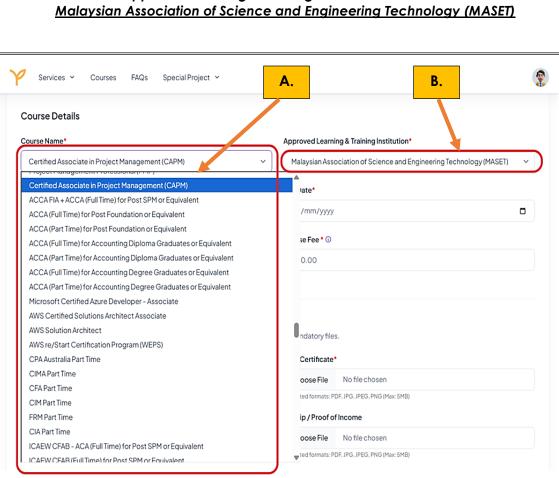


SELECTION OF COURSE AND APPROVED LEARNING & TRAINING INSTITUTION

Make sure the course name you selected in the peneraju.org is exactly the same as state in the Letter of Offer from MASET.

Please see the image below for reference:

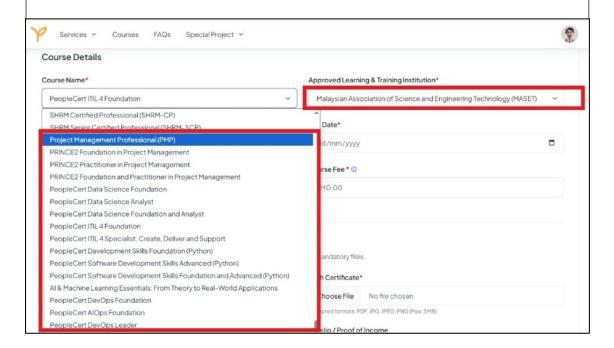
- A. Select the Course Name as specified in the Letter of Offer For Certified Associate in Project Management (CAPM) only
- B. Select the Approved Learning & Training Institution as stated below:





- C. Select the Course Name as specified in the Letter of Offer For all other courses as shown in the red box.
- D. Select the Approved Learning & Training Institution as stated below:

 <u>Malaysian Association of Science and Engineering Technology (MASET)</u>





PREPARATION BEFORE STARTING THE APPLICATION

To ensure a smooth and complete application, please prepare the following documents beforehand:

1. NRIC (Coloured, Front & Back) - Certified True Copy (CTC)*

- i. Provide a clear scanned copy in PDF or JPEG format.
- ii. Ensure all details are legible without glare or shadows.

2. Birth Certificate - Certified True Copy (CTC)*

- i. Submit Sijil Kelahiran Borang A1 OR
- ii. Submit Borang H / Borang W or Sijil Pengangkatan, required along with father's and mother's birth certificates.

3. Latest Three (3) Month Bank Statement - Certified True Copy (CTC)*

- i. Only Savings or Current Account statements are accepted.
- ii. Latest Three (3) Month Bank Statement
- iii. The statement should display your full name, account number and bank name/logo.
- iv. Minimum 1 page; e-statements are acceptable.

*All documents **must be certified** by one of the following authorized personnel: Government Officers (Grade 41 and above), Licensed Advocates and Solicitors, Justices of the Peace, Principals/Headmasters of Government Schools, Police Officers with the rank of ASP or higher, Military Officers with the rank of Captain or equivalent and above, Village Heads, Imams, Penggawa, Tuai Rumah, or Mukim Chiefs with official credentials, Notary Public, or Commissioner for Oaths.

4. Current Student Status Letter (if already studying)

i. Official letter from the institution confirming your current enrolment.

5. Guarantor Details – To be filled in the portal

- i. Full Name
- ii. NRIC Number
- iii. Contact Number
- iv. Occupation & Employer Name
- v. Relationship to Applicant

6. Witness Details – To be filled in the portal

- i. Full Name
- ii. NRIC Number
- iii. Contact Number
- iv. Relationship to Applicant



IMPORTANT NOTES

- i. Please review all attached documents thoroughly.
- ii. Ensure all the required information and supporting documents are complete before submitting your application.
- iii. Follow the step-by-step instructions in the Application Guidelines to ensure timely and successful submission.

AFTER APPLICATION APPROVAL

Once your financing application has been approved by Yayasan Peneraju, you are required to submit the attached **invoice** in order to proceed with the disbursement of funds. This is a necessary step for Yayasan Peneraju to release the approved financing to your account. The **step-by-step claim process (Pages 82 – 94)** is included in the Financing Scheme Application Guidelines attached.